



MEETING MINUTES

Meeting date | time 24/10/17 | 7.00 pm | Meeting location Korumburra Golf Club

Attendees

Irene Holm (Myn)	Yes / no	Bruce Hutton (Lgh)	Yes / no
Stephen Rose (Kba)	Yes / no	Toni West (lgh)	Yes / no
Chris Clements (Kba)	Yes / no	Lee Clements (Kba)	Yes / no
Denis Stanes (Wyl)	Yes / no	Darren Cole (Regional)	Yes / no

Confirmation that the previous meeting minutes were an accurate record of the meeting

Moved

Denis

Seconded

Leigh

Apologies

Bruce Hutton

Correspondence In

nil

Correspondence Out

Nil

Agenda topics

Topic 1

Status of incorporation paperwork with consumer affairs

Not Lodged yet. It is required the new entity should apply for an ABN. Some conflicting info on how to handle the wind up of the association.

Denis advises a BAS statement needs to go in this December and wind up of the ABN.

Toni to look at and consider accounting software package to adopt.

Darren will advise us how other associations have amalgamated as far as registering with consumers affairs and accounting software options as suggested.

Topic 2

Subcommittees and Volunteers

Match

Chris advises there will be a men's and women's match committee. Women's match committee will report to Chris and Chris will lead men's Match committee.

Ladies Match Committee - Ann Walker (WON), Leigh Clements (KBA), Marg Tuckett (WRL)

Men's Match Committee – Mark Caruthers is one member, Chris considering others now.

Denis to forward men's tournament details to Chris.

Chris advises an alphabetical rotation of the clubs hosting the district events is desirable.

Desis suggested the district events need to be reduced to 18 Holes. All of this will be decided moving forward.

Game development

John Payne, Josh Hall at Leongatha has signalled an interest to help with this subcommittee.

Darren advised he would speak with the local pro's in the area about coming on committee and setting up a player development programme.

Denis described setup of junior development fund and current account balance.

Electronic Media

Web Site - Denis advises Bob Tyler at Wattle bank is the web designer for the current association and proposed updated web site. Darren will speak with marketing at Golf Victoria about web sites and latest trends.

Social Media Facebook - Irene to speak with Elly Berryman about a district Facebook site. Current men's and women's Facebook sites to stay open until changes are decided upon.

Phone App- defer to Facebook organizer for comments.

Marketing and Publicity

Sponsorship – Ladies general require around 1.3 to 1.5k for annual district sponsorship. Men do not have sponsorship now. It was suggested around 3k required for combined district.

All committee member to go back to clubs around chasing sponsorships.

Steve to send out email to all clubs. It's important we get a good cross section from all clubs. Steve to do flyer for posting on club noticeboard, seeking interest from any member to help with the district.

Topic 3

Association communications plan

Steve to build communications Matrix for committee comment.

Steve to contact clubs by email to update club contact details.

Topic 4

Association Strategic plan

Discussion differed to next meeting due to time constraints.

Topic 5

Future Meeting Dates

Confirmed Tuesday 26th of November Meeniyan Golf Club 7.00 PM. Advised Mark Bamford will attend

General Business

Shields for men's championships need to be updated.

List of events and shields to be provided to Steve to generate a tracking spreadsheet for future events.

Some discussion on discipline of players coming out of the recent men's championship.

Denis has a lot of old paperwork from the men's association. Steve to meet up with Denis and take paperwork.

Meeting Closed	9.15 pm
Next Meeting Date	Tuesday 26 th November at Meeniyan Golf Club

<u>Action items</u>	<u>Person responsible</u>	<u>Deadline</u>
Topic 1 Advice on dealing with consumers affairs	Darren Cole	Early November
Topic 1 Register new entity for an ABN	Denis Stanes	Early November
Topic 2 Men's Match Committee to be set up	Chris Clements	Dec 2017
Topic 2 Forward tournament details to Chris	Denis Stanes	1 Dec 2017
Topic 2 Game Dev Darren to Contact Local Pros	Darren Cole	1 Dec 2017
Topic 2 Denis to take lead on web site build	Dens Stanes	TBA
Topic 2 Steve to send out email and flyers to clubs	Steve Rose	ASAP
Topic 3 Steve to build matrix for comm plan	Steve Rose	By next meeting